

CALL FOR EXPRESSIONS OF INTEREST FROM IUCN STAFF MEMBERS WORLDWIDE

PROJECT OFFICER (P1), WATER PROGRAMME

IUCN HEADQUARTERS

We are seeking a suitably qualified and motivated staff member to work at Headquarters as Project Officer in the Water Programme, following Katharine Cross' transfer to work in the Eastern and Southern Africa Office (ESARO).

The Terms of Reference are copied below:

TERMS OF REFERENCE

Title:	Project Officer, Water Programme
Classification:	P1
Work percentage:	100%
Duty station:	IUCN Headquarters, Gland, Switzerland
Reporting to:	Head, Water Programme

Job description

Under the supervision of the Head, Water Programme, the Project Officer will carry out the following tasks:

1. Technical Support and Research (30%)

- Provide support on technical issues to regional, national and project offices as required, including researching, mobilising and consolidating best available information needed for problem solving.
- Research and prepare case studies to support Water Programme communications, publications, proposals, reporting, learning and policy recommendations.
- Support preparation of reports and technical papers on water management issues relevant to Water Programme Initiatives and Projects, including in particular environmental flows and climate change adaptation, through research, literature review and drafting.
- Support Water Programme communications and policy campaigns, through technical input and drafting of policy briefs, and researching and drafting of stories featuring programme results.

2. Network Coordination (30%)

- Coordinate and administer technical networking to support mainstreaming of IUCN tools and knowledge exchange, including the Global Environmental Flows Network, and others to be developed.
- Maintain a watching brief on the Ramsar Scientific and Technical Review Panel deliberations and requests for inputs, ensuring timely mobilisation of Water Programme and other IUCN contributions as required.
- Develop and maintain relationships with scientific and technical organisations and networks specialised in water and natural resources management.

3. Programme Development and Implementation (40%)

- Support development, design and submission of Water Programme fundraising proposals under the guidance of senior staff and in coordination with regions.
- Support Regional and Country Offices in project and programme development as required.

What is your motivation to apply for this position?

If you were offered the position, when would you be available to start?
Please attach your current CV and add any other comments below.

Date and signature of staff member

Call for expressions Water Officer 100809/DIR