# CALL FOR EXPRESSIONS OF INTEREST FROM IUCN STAFF MEMBERS WORLDWIDE

## PROJECT OFFICER (P1), WATER PROGRAMME

## **IUCN HEADQUARTERS**

We are seeking a suitably qualified and motivated staff member to work at Headquarters as Project Officer in the Water Programme, following Katharine Cross' transfer to work in the Eastern and Southern Africa Office (ESARO).

The Terms of Reference are copied below:

#### TERMS OF REFERENCE

Title: Project Officer, Water Programme

Classification: P1 Work percentage: 100%

Duty station: IUCN Headquarters, Gland, Switzerland

Reporting to: Head, Water Programme

#### Job description

Under the supervision of the Head, Water Programme, the Project Officer will carry out the following tasks:

#### 1. Technical Support and Research (30%)

- Provide support on technical issues to regional, national and project offices as required, including researching, mobilising and consolidating best available information needed for problem solving.
- Research and prepare case studies to support Water Programme communications, publications, proposals, reporting, learning and policy recommendations.
- Support preparation of reports and technical papers on water management issues relevant to Water Programme Initiatives and Projects, including in particular environmental flows and climate change adaptation, through research, literature review and drafting.
- Support Water Programme communications and policy campaigns, through technical input and drafting of policy briefs, and researching and drafting of stories featuring programme results.

#### 2. Network Coordination (30%)

- Coordinate and administer technical networking to support mainstreaming of IUCN tools and knowledge exchange, including the Global Environmental Flows Network, and others to be developed.
- Maintain a watching brief on the Ramsar Scientific and Technical Review Panel deliberations and requests for inputs, ensuring timely mobilisation of Water Programme and other IUCN contributions as required.
- Develop and maintain relationships with scientific and technical organisations and networks specialised in water and natural resources management.

#### 3. Programme Development and Implementation (40%)

- Support development, design and submission of Water Programme fundraising proposals under the guidance of senior staff and in coordination with regions.
- Support Regional and Country Offices in project and programme development as required.

- Coordinate convening of IUCN-led technical sessions at water or other events, including programme preparation and liaison with speakers.
- Prepare content for the IUCN Water and the WANI websites, including webpages supporting the use of IUCN water management toolkits and access to case studies.
- Manage delivery of Water Programme projects as agreed with the Head, Water Programme.

## Requirements

A Masters degree in water resource management or another related environmental science is required, with at least 3 years of relevant work experience. The successful candidate will have excellent knowledge of environmental flows and climate change adaptation. Demonstrable experience of policy analysis will be an advantage. An excellent command of English is essential. Understanding of Spanish, French and additional languages is also desirable.

#### **Expressions of interest**

Instead of calling formally for applications internally and/or externally, we would like to know if there are any interested staff members who have the qualifications, experience and skills to fill this position.

If you are currently an IUCN staff member and are motivated to transfer to the Water Programme at Headquarters, please complete the form below and send it to Joss Chambaz (joss.chambaz@iucn.org), Human Resources Management Group, **before 19 August 2009**.

## **CALL FOR EXPRESSIONS OF INTEREST**

## **APPLICATION FORM**

Position	Project Officer, Water Programme
Contract duration	From 1 October 2009 to December 31, 2010, with the possibility of extension depending on funding

## **General information**

Full name	
Current position	
Unit	
Location	
Line manager	

# **Application**

What is your motivation to apply for this position?	

If you were offered the position, when would you be available to start?		
Please attach your current CV and add any other comments below.		
Data and signature of staff member		
Date and signature of staff member		

Call for expressions Water Officer 100809/DIR